



# Faculty meetings made flexible

Don't wait until everyone can be in the same room to have the conversations that matter.

Hold your next faculty meeting over Webex, so everyone can join from anywhere.



## PRO TIP

Turn on your video and ask everyone else to, so your communication is most effective.

### 1. Send the invite

Include a link to join your faculty and staff meetings on Webex, so your group can connect from anywhere.

### 2. Download the app

Download the Webex app to your desktop and mobile so it's ready when you need it.

### 3. Record the meeting

Those who have conflicts can still watch the meeting later, and you can refer back in the future.

### 4. Create a Space

To continue the conversation after your faculty meetings, use Webex as one place to share links to other content and follow-up messages.

Be a leader among faculty for working together better.  
Save transit time without losing productivity.

**Cisco** Webex